

Memorandum



Date: November 1, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(6)

Subject: Request for Additional Expenditure Authority to Prequalification Pool No. 9797-1/24,
Pet Supplies

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize increased expenditure authority of \$310,000 for *Prequalification Pool No. 9797-1/24, Pet Supplies*, for multiple Miami-Dade County departments. This pool was originally approved by the Board on June 3, 2014 for a five-year term with one (1), five-year option to renew. The pool provides the County with prequalified vendors for spot market purchases of various types of pet supplies and equipment (e.g., metal and plastic animal carriers, humane animal capture equipment, nylon rope dog leashes and pet beds).

The requested increase in spending authority will be applied as follows:

(1) The Aviation Department is requesting \$75,000 in additional expenditure authority to continue purchasing supplies for 26 canines in the Airport District Explosive Detection Interdiction Canine Unit. The department anticipates purchasing two (2) additional canines within the next year.

(2) The Parks, Recreation and Open Spaces Department is requesting \$125,000 in additional expenditure authority to purchase supplies for animals located at six (6) nature centers, Zoo Miami and Crandon Gardens.

(3) The Police Department is requesting \$110,000 in additional expenditure authority to purchase supplies for the 32 canines in the Search and Rescue, Forensic Evidence, Bomb and Explosive Material Detection and Drug Operations Units. The department also requires additional funds to ensure continuity of operations during hurricane season.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The initial five-year term expires on June 12, 2019. The initial allocation was \$970,000, which was modified by \$15,000 under delegated authority, resulting in the current \$985,000 allocation. The recommended modification will authorize additional expenditure authority of \$310,000 as set forth in the table below, increasing the total pool value to \$1,295,000.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	\$35,000	\$75,000	\$110,000	Proprietary Funds	Neivy Garcia
Parks, Recreation and Open Spaces	85,000	125,000	210,000	General Fund	Lluis Gorgoy
Police	28,000	110,000	138,000	General Fund	Laura Romano
Various	837,000	0	837,000	Various	Various
Total	\$985,000	\$310,000	\$1,295,000		

Track Record/Monitor

Allan M. Garcia of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-511-14.

Prequalified Vendors

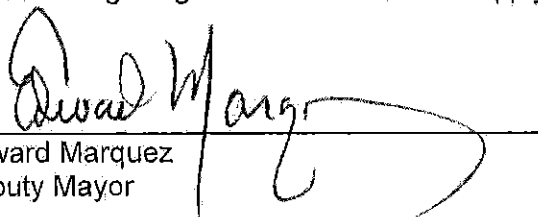
Vendor	Principal Address	Local Address	Principal
Animal Care Equipment & Services, LLC	555 Alter Street Unit 19A Broomfield, CO	None	Andrew Katers
Lavcor, LLC (SBE/Micro)	936 NW 104 Avenue Miami, FL	Same	Leonel Valdes
OK Feed & Supply, Inc.	22801 SW 177 Avenue Miami, FL	Same	Jeff Butt
Patterson Veterinary Supply, Inc.	1031 Mendota Heights Road St. Paul, MN	None	Scott P. Anderson
Pet's Area Code, Inc.	7300 NW 41 Street Miami, FL	Same	Guillermo J. Vidal
Robbie's Feed & Supply, Inc.	22390 SW 177 Avenue Miami, FL	Same	Robbie N. Addison
Tomahawk Live Trap, LLC	6151 U.S. Highway 51 P.O. Box 155 Hazelhurst, WI	None	Greg Smith

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition. Additionally, a SBE set-aside applies to spot market competitions up to \$100,000 when there are three (3) or more SBE-certified firms available.
- The Living Wage Ordinance does not apply.


Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: November 1, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
11-1-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE
AUTHORITY IN A TOTAL AMOUNT UP TO \$310,000.00 FOR
PREQUALIFICATION POOL NO. 9797-1/24 FOR PURCHASE
OF PET SUPPLIES FOR VARIOUS COUNTY DEPARTMENTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority in an amount up to \$310,000.00 for Prequalification Pool No. 9797-1/24 for the purchase of pet supplies for various County Departments. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner ,
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of November, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal